

RAMAPO INDIAN HILLS REGIONAL HIGH SCHOOL DISTRICT

Oakland, New Jersey 07436

REGULAR PUBLIC MEETING

December 18, 2023

Indian Hills High School, Cafeteria, 7:00 P.M.

Action to authorize Executive Session

Anticipated Public Session, 8:00 P.M.

AGENDA

1. Call to Order

_____ Mr. Bogdansky

_____ Ms. King

_____ Ms. Mariani

_____ Mr. DeLaite

_____ Ms. Koulikourdis

_____ Ms. Ansh, Vice President

_____ Ms. Emmolo

_____ Dr. Lorenz

_____ Ms. Sullivan, President

2. Closed Session

BE IT RESOLVED, by the Ramapo Indian Hills Regional High School District this 18th day of December, 2023 at _____ PM as follows:

The Board shall recess to closed session in accordance with the Open Public Meetings Law, N.J.S.A.10:4-12b. The general nature of the discussion will involve personnel, student related matters, negotiations and matters confidential by law, and any investigations or tactics or techniques to protect persons or litigation, anticipated litigation and attorney-client matters.

These matters will be disclosed to the public as soon as the need for confidentiality no longer applies.

Moved by _____ Seconded _____

_____ Mr. Bogdansky

_____ Ms. King

_____ Ms. Mariani

_____ Mr. DeLaite

_____ Ms. Koulikourdis

_____ Ms. Ansh, Vice President

_____ Ms. Emmolo

_____ Dr. Lorenz

_____ Ms. Sullivan, President

3. Board President’s Announcement

The New Jersey Open Public Meetings Law was enacted to ensure the rights of the public to have advance notice of and to attend meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this act, the business administrator/ board secretary has caused notice of this meeting to be published by

having the date, time, and place thereof posted in accordance with N.J.S.A. 10:4-8(b), and guidance from the New Jersey Department of Community Affairs, Division of Local Government Services.

In addition, please be aware that employees of the School District retain the right of privacy and shall retain all rights regarding defamation and slander according to the laws of New Jersey. The Board shall not be held liable for comments made by members of the public, and in order to protect the privacy rights of employees in the District, the Board shall not respond to statements made by the public of or about District employees.

4. Roll Call

_____ Mr. Bogdansky	_____ Ms. King	_____ Ms. Mariani
_____ Mr. DeLaité	_____ Ms. Koulikourdis	_____ Ms. Ansh, Vice President
_____ Ms. Emmolo	_____ Dr. Lorenz	_____ Ms. Sullivan, President

5. Pledge of Allegiance

I pledge allegiance to the flag of the United States of America and to the Republic for which it stands, one nation, under God, indivisible, with liberty and justice for all.

6. Board President’s Report

Student Board Representatives
Sophia DelBuono-Ramapo High School
Cassandra Heinsohn-Indian Hills High School

7. Interim Superintendent’s Report

Presentation of Special Services Processes & Components for Student Benefits to include the Thrive Program and Wellness Rooms- Cost Savings by Mr. Travis Smith, RHS Building Principal, Dr. Gregory Vacca, IHHS Building Principal and Dr. Frank Mauriello, Director of Special Education

8. Interim Business Administrator’s Report

9. Board Committee Reports

Athletics, Arts, Extracurriculars & Communications - Doreen Mariani
Education & Personnel - Tom Bogdansky
Finance & Facilities - Marianna Emmolo
Negotiations - Marianna Emmolo
Policy - Kim Ansh

10. Public Comment

Public participation shall be governed by the following rules:

- 1) A participant must be recognized by the presiding officer and must preface comments by an announcement of his/her name, municipality of residence, and group affiliation, if applicable;
- 2) Each statement made by a participant shall be limited to three (3) minutes' duration during the public session;
- 3) All statements, questions, or inquiries shall be directed to the presiding officer and any questions or inquiries directed by a participant to another Board member shall be redirected to the presiding officer who shall determine if such statement, question, or inquiry shall be addressed by the presiding officer on behalf of the Board or by the individual Board member.

11. Open Board Discussion

12. Action Items

Move to approve the following Meeting **Minutes**:

- November 30, 2023 Closed & Regular

Moved by _____ Seconded _____

13. Personnel

Motion by _____, seconded by _____, to accept the recommendation of the Interim Superintendent to approve and adopt motions P1 through P10, as described below:

P1. Move to approve the following:

A. INSTRUCTIONAL

	Name	Nature of Action	Position	Tenure Track/LOA or LT Replacement	Location	Guide / Step	Salary	Replacing/ Discussion	Effective Date
a.	Amber Liebau	Appoint	Substitute	NA	District		\$140 per diem		2023-24
b.	Tracy McHugh	Appoint	Substitute	NA	District		\$140 per Diem		2023-24
c.	Elizabeth Johnson	Appoint	Head Teacher Social Studies		IHHS	Flat	\$2,701		2023-24

d.	Daniel Vander Molen	Appoint	Head Teacher Social Studies		RHS	Flat	\$2,701		2023-24
e.	Steven Degennaro	Change in Assignment	From .8 MA, Step 2 to a .6 MA Teacher		IHHS	MA/2	From \$47,094.40 to \$35,320.80		12/11/23 - 12/22/23
f.	Steven Degennaro	Change in Assignment	From .6 MA, Step 2 to a .2 MA, Step 2 Social Studies		IHHS	MA/2	From \$35,320 to \$11,773.60		01/02/24-06/30/24
g.	Rosemarie Sturm	Change in Assignment	From .4065 Supplemental, Social Studies & .4 Special Education to .4065 Supplemental, Social Studies & .2 Special Education		IHHS	BA/20	From \$35,858.18 & \$35,284.80 To \$35,858.18 & \$17,642.40		11/02/23 - 06/30/24
h.	Joseph DelBuono	Amend	From Subject Supervisor to District Supervisor of Social Studies, Music & University Program (UP)		District		From No Change to and additional 10 days summer stipend total \$14,622, total salary \$155,721		11/13/23 - 06/30/24
i.	Daniel Graff	Appoint	Substitute	NA	District		\$140 per diem		2023-24

P2. Move to approve the following:

B. NON-INSTRUCTIONAL

Name	Nature of Action	Position	Tenure Track/LOA or LT Replacement	Location	Guide/ Step	Salary	Replacing	Effective Date
------	------------------	----------	------------------------------------	----------	-------------	--------	-----------	----------------

a.	Susan Weiner	Appoint	Assistant Girls Golf Coach	NA	IHHS	Stipend Step 4	\$2,821	Meghan Weiss	03/01/2024
b.	Tracy McHugh	Appoint	Substitute On call Admin. Assistant	NA	District		\$22.15/hour	NA	2023-24
c.	Rebecca Corrado	Appoint	Spring Drama Awards Director	NA	RHS	Flat	\$500		2023-24
d.	Christina Vita	Appoint	Student Activity Treasurer	NA	RHS	Stipend Step 1	\$6,702	Pamela Pappas	2023-24
e.	Aidan Cole	Appoint	Volunteer Coach - Basketball	NA	RHS	NA	NA	NA	2023-24
f.	Sarah Merza	Appoint	Volunteer Coach - Fencing	NA	IHHS	NA	NA	NA	2023-24
g.	Michael Ives	Appoint	Assistant Spring Track Coach	NA	IHHS	Stipend Step 4	\$5,871	Richard O'Connor	2023-24
h.	Timothy Murtha	Appoint	Volunteer Girls' Basketball Coach	NA	RHS	NA	NA	NA	2023-24
i.	Daniel Marangi	Appoint	Head Football Coach	NA	IHHS	NA	\$10,186	Dominic Mulieri	2023-24
j.	Danielle Ferrara	Amend	Asst. Interact Advisor	NA	IHHS	From Step 3 to Step 4	From \$2,178 to \$2,284		2023-24
k.	Tiffany Mendez	Appoint	Junior Class Advisor	NA	IHHS	Step 3	\$5,478		2023-24
l.	Emanuel Pereira	Appoint	.85 Security Aide	NA	IHHS	Step 4	\$25,729.50		On or About 01/02/24-06/30/24

P3. Move to approve, the honorarium paid by College Board for the 2023 AP Exam Coordinator of Indian Hills High School be awarded to Kathleen Robinson in the amount of \$250.00.

- P4. Move to approve the honorarium paid by College Board for the 2023 AP Exam Coordinator of Ramapo High School be awarded to Jennifer Perry in the amount of \$1,000.00.
- P5. Move to approve Instructional Aide job description.
- P6. Move to approve Guidance Subject Supervisor job description.
- P7. Move to approve District Athletic Aide job description.
- P8. Move to approve the placement of Cassandra Sutter, a William Paterson University student, to complete her Clinical Experience and Clinical Practice hours, RHS Music, effective from January 2024 - May 2024.
- P9. Move to approve District Volunteer Clubs and Volunteer Advisors effective for the 2023-24 School Year as follows:

<u>Club</u>	<u>Advisor</u>	<u>School</u>
Unicef USA	Alyssa Durfee	IHHS
Research Club	Timothy Walkowich	IHHS

*New Club

- P10. Move to accept **retirement**, with regret, effective June 30, 2024, as follows:

WHEREAS, Jeannette Lynch has dedicated herself to the Ramapo Indian Hills Regional High School District for 13 years as an Indian Hills High School Administrative Assistant, displaying an unselfish commitment to our children; exemplifying the ideals of professionalism and the standard of excellence, and

WHEREAS, the Ramapo Indian Hills Regional High School District Board of Education, together with its citizens, wishes to acknowledge exemplary service that Jeannette Lynch has provided our children,

NOW, THEREFORE, BE IT RESOLVED THAT the Ramapo Indian Hills Regional High School District Board of Education does hereby extend its appreciation and gratitude to Jeannette Lynch in recognition of her exemplary service to our school district.

14. Education

Motion by _____, seconded by _____, to accept the recommendation of the Interim Superintendent to approve and adopt motions E1 through E6 as described below:

- E1. Move to approve District **student field trips and transportation costs** for the 2023-24 School Year as follows:

<u>Location</u>	<u>Group</u>	<u>Date(s)</u>	<u>Cost</u>
Valley Middle School	Teens Needing Teens (TNT)	12/12/23	0
Morgan Library/ Museum, NYC	Inscape	01/12/24	0
Passaic County Tech	Science Club	01/20/24	\$412.86
WW Middle School, Clifton	Academic Decathlon	01/27/24	\$412.86
Bergen Academies, Hackensack	Model UN	02/01/24	\$412.86
Bergen Academies, Hackensack	Model UN	02/02/24	\$412.86
Ramapo HS	IHHS Band	02/08/24	0
Indian Hills HS	Choir	02/15/24	0
Pax Amicus Theater, Budd Lake	English	04/30/24	0
Bronx Zoo	Junior Class	06/17/24	0
Princeton University	AP US History 1	02/02/24	\$719.28

- E2. Move that, home instruction for a District student at the approved hourly rate, effective for the 2023-24 School Year, be approved as follows:

<u>Student No.</u>	<u>School</u>	<u>Grade</u>
425142	IHHS	11
426305	RHS	10
425239	RHS	11
425684	RHS	11

425723	RHS	11
--------	-----	----

E3. Move to approve, in accordance with Chapter 46, Title 18A, New Jersey Statutes, that tuition and/or related services be paid for the students listed below to attend the schools indicated at the tuition costs indicated for the 2023-24 School Year as follows:

<u>Student No.</u>	<u>Placement</u>	<u>Tuition</u>
426007	Proximity Learning	\$35,579.96
424270	The Calais School 1:1 Aide	\$26,325.00 ¹

¹Prorated for 117 days @\$225.00 per day

E4. Move to approve, the Harassment, Intimidation, & Bullying student remediation including disciplinary consequences, educational intervention, and counseling supports imposed during the 2023-24 School Year as a result of HIB Investigation for the following HIB investigation:

IHHS 002	RHS 001
----------	---------

E5. Move to approve the 2024-2025 Program of Studies.

E6. Move to approve the Spring Curriculum Workshops and authorize the review and development of new and revised Curriculum for the 2024-2025 school year as follows:

<u>Department</u>	<u>Course Title</u>	<u>Staff</u>	<u>Hours/Staff Member</u>
English	English 1	Participants 2	4
		Presenters 2	4
English	Literacy Lab	Participants 2	12
		Presenters 2	4
English	English 2	Participants 2	4
		Presenters 2	4
English	English 3	Participants 2	4
		Presenters 2	4

English	AP English 4	Participants 2 Presenters 2	8 4
English	English 4	Participants 2 Presenters 2	4 4
English	Writing Culture: Intro to Creative Nonfiction SUPA WRT-114 (3 college credits may be earned through Dual Enrollment)	Participants 2 Presenters 2	4 4
English	Gender and Literary Texts SUPA ETS-192 (3 college credits may be earned through Dual Enrollment)	Participants 2 Presenters 2	4 4
English	Film as Literature - From Text to Film	Participants 2 Presenters 2	4 4
English	Sports and Literature - A Cultural Looking Glass	Participants 2 Presenters 2	4 4
English	Dystopian Literature - A Walk on the Dark Side	Participants 2 Presenters 2	4 4
English	Myth and Culture	Participants 2 Presenters 2	4 4
English	The Imaginative World of Science Fiction	Participants 2 Presenters 2	4 4
English	English Seminar	Participants 2 Presenters 2	4 4
English	Audio & Film Editing	Participants 2 Presenters 2	4 4
English	Communications	Participants 2 Presenters 2	4 4
English	Choreography	Participants 2 Presenters 2	4 4
English	Drama	Participants 2 Presenters 2	4 4
English	Humanities: Heroes, Heroines, Nature, & Conflict	Participants 2 Presenters 2	4 4
English	Journalism	Participants 2 Presenters 2	4 4

English	Philosophy of Knowledge	Participants 2	4
		Presenters 2	4
English	Public Speaking	Participants 2	4
		Presenters 2	4
English	Script Writing	Participants 2	4
		Presenters 2	4
English	Stage Movement/Dance	Participants 2	4
		Presenters 2	4
English	TV Studio Production	Participants 2	4
		Presenters 2	4
English	Writer's Workshop	Participants 2	4
		Presenters 2	4
English	Multilingual Learners	Participants 2	12
		Presenters 2	4
Math	Algebra 1 (CP,CPE)	Participants 4	4
		Presenters 2	4
Math	Geometry (CP,CPE,H)	Participants 6	8
		Presenters 2	8
Math	Algebra 2 (CP,CPE,H)	Participants 6	8
		Presenters 2	8
Science	Physical Science	Participants 4	8
		Presenters 2	8
Special Services	Transitions Biology	Participants 2	4
		Presenters 2	4
Special Services	Transitions Earth Science	Participants 2	4
		Presenters 2	4
Special Services	Transitions Ecology/Horticulture	Participants 2	4
		Presenters 2	4
Special Services	Concepts of Algebra and Geometry	Participants 2	4
		Presenters 2	4
Special Services	Intro to Algebra	Participants 2	4
		Presenters 2	4
Special Services	Intro to Geometry	Participants 2	4
		Presenters 2	4

Special Services	New Horizons: Personal and Social Skills	Participants 4 Presenters 2	6 8
Special Services	New Horizons: Careers and Adult Living	Participants 4 Presenters 2	6 8
Special Services	Extended School Year	Participants 4 Presenters 2	6 8

15. Operations

Motion by _____, seconded by _____, to accept the recommendation of the Interim Superintendent of Schools to approve and adopt motion OP1 as described below:

OP1. Move to approve the **use of** the Ramapo Indian Hills Regional High School District **facilities** for the date(s) indicated in accordance with the rules and regulations governing said use as follows:

<u>Ramapo High School</u>	
Wyckoff Recreation	Wrestling Meet; Gymnasium; January 6, 2024; 12 - 6 P.M.
Flow Follies / APTS	Rehearsals/Performances; Auditorium, Stage & Backstage, Lobby & Lobby Hall, Dressing Room, Light & Sound Booth, Dance Studio, Cafeteria. Rehearsals; January - February 2024. Performances: March 1 & 2, 2024; 7:30 P.M.; March 3, 2024; 2 P.M. Senior Citizen Luncheon: March 3, 2024; 11 A.M. - 2 P.M.
Coach White's Softball Camp	Softball Camp Grades 3-8; Athletic Field/Restrooms; June 24-27, 2024; 8:30 A.M. - 12 P.M.
Bill Manzo's Tornado Track Camp	Youth Track & Field Camp; Athletic Field/Concession Stand/Restrooms; June 25-28, 2024; 8:30 A.M. - 12:30 P.M.

<u>Indian Hills High School</u>	
Oakland Recreation	Winter Cheer Practice; Wrestling Room; January - March 2024/Wednesday or Fridays; 7:30 P.M.

16. Finance

Motion by _____, seconded by _____, to accept the recommendation of the Interim Superintendent to approve and adopt motions F1 through F12, as described below:

- F1. Move that the **Financial Report** of the Interim Business Administrator and the Report of the Cash Reconciliation for the months of **November 2023**, including a cash report for that period, be approved by the Board and ordered filed.
- F2. Move that the Committed **Purchase Order Report** for the month of November 2023, having been audited by the Interim Business Administrator be approved by the Board.
- F3. Move that the **additional bills** drawn on the current account for the month of **November 2023**, in the total amount of \$171,237.40 for materials received and/or services rendered, having been audited by the Interim Business Administrator and previously paid, be ratified by the Board.
- F4. Move that, the November 30, 2023 payroll in the amount of \$1,486,399.32 having been audited by the Interim Business Administrator and previously paid, be ratified by the Board.
- F5. Move to authorize **approval of bills** drawn on the current account through **December 13, 2023**, in the total amount of \$3,416,655.03 including the December 15, 2023 payroll, for materials received and/or services rendered having been audited by the Interim Business Administrator.
- F6. Move to approve, as recommended by the Interim Superintendent of Schools, **transfers** and to authorize the Interim Business Administrator/ Board Secretary to make additional transfers that would be ratified at the next Board Meeting as necessary to comply with State requirements in accordance with Policy 6422 as per the *Expense Account Adjustment Analysis* for the month of November 2023.
- F7. Move to approve the resolution as follows:

Receipt of Certification from Board Secretary

Pursuant to *N.J.A.C. 6:23A-16.10(c)4*, I, Dora E. Zeno, certify that as of November 30, 2023, **no budgetary line item** account has obligations or payments (contractual orders) which in total **exceeds** the amount appropriated by the District Board of Education pursuant to *N.J.S.A. 18A:22-8* and *N.J.S.A. 18A:22-8.1*.

- F8. Move that **bills** in the District **Cafeteria Fund** in the total amount of \$ 1,55,516.29 having been audited and approved by the Interim Business Administrator/Board Secretary be approved by the Board as follows:

Food Services	November 2023 Operations	\$153,930.29
Food Services	November 2023 Student Lunches	\$ 1,586.00

- F9. Move to approve the following resolution:

WHEREAS, at the November 30, 2023 meeting, the Board authorized several facilities improvements; and

WHEREAS, these facilities improvements are included in the district’s Long Range Facilities Plan; and

WHEREAS, the Fiscal Accountability and Budget 6A:23A-14.1, Capital Reserve permits withdrawals from Capital Reserve Accounts;

NOW, THEREFORE, BE IT RESOLVED, that the Business Office record a transfer to reduce the Capital Reserve Fund Balance in the amount of \$3,562,940 to fund these improvements.

- F10. Move to ratify the **disbursements** from the **ESIP Escrow Account**, Payment Application #9, for professional and construction services, as follows:

<u>Vendor</u>	<u>Description</u>	<u>Amount</u>
DCO Energy LLC	ESIP Management Services	\$ 464,552.66

- F11. Move to accept the donation from the Gleybman Family to Ramapo High School in the amount of \$1,000 to be used for Teacher Appreciation.

- F12. Move to approve the following resolution:

WHEREAS, District employees have submitted requests for reimbursement for **work-related travel** that is directly related to and within the scope of the employee’s current work responsibilities; and

WHEREAS, the Board has previously authorized such work-related travel, and the District’s school business administrator or designee has reviewed the documentation submitted by the employee and found same to be in compliance with the Board’s policy provisions and approval requirements; and

WHEREAS, the travel request listed below specifies for each item of reimbursement the specific promotion of delivery of instruction or furtherance of the efficient operation of the school district, and the amount of each listed reimbursement does not exceed State travel reimbursement guidelines;

NOW, THEREFORE, BE IT RESOLVED, in accordance with the provisions of Board Policy and *N.J.A.C. 6A:23B-1.1 et seq.*, that the Board of Education hereby approves work-related travel reimbursement to its employees as set forth below:

<u>Req. No.</u>	<u>Employee</u>	<u>Conference</u>	<u>Date</u>	<u>Expenses</u>
D24-12	Keely Leggour	Professional Learning Management Certification Course	01/30/24-02/15/24	\$695.00
R24-19	Marla Burns	State of the Art of SLD Identification: Innovations in Theory, Research, and Practice	01/25/24	\$295.00
IH24-27	Karen Davidson	Beyond Boundaries: Exploring Interdisciplinary Literacies	03/14/24	\$128.00
IH24-28	Amanda Zielenkiewicz	Women's Leadership Conference 2024	03/18/24-03/19/24	\$486.63

	Yes	No	Abstain	Absent
Mr. Bogdansky				
Mr. DeLaite				
Ms. Emmolo				
Ms. King				
Ms. Koulikourdis				
Dr. Lorenz				
Ms. Mariani				
Ms. Ansh, Vice President				
Ms. Sullivan, President				

17. Public Comment

18. Board Comments

19. Anticipated Future Meeting Dates

- Thursday, January 4, 2024, Reorganization Public Meeting, Ramapo High School Cafeteria

20. Adjournment

Motion to adjourn the Monday, December 18, 2023 Regular Public Meeting at _____.

Moved by _____ Seconded: _____ to adjourn at _____ P.M

_____ Mr. Bogdansky

_____ Mr. DeLaite

_____ Ms. Emmolo

_____ Ms. King

_____ Ms. Koulikourdis

_____ Dr. Lorenz

_____ Ms. Mariani

_____ Ms. Ansh, Vice President

_____ Ms. Sullivan, President